

HEALTH AND SAFETY MATTERS

TRAINING EDITION

Identifying Training Needs

Training is recognised as a key factor in keeping accident rates down - as well as being a legal requirement. Are you doing enough??

There are obviously many factors that contribute to a safe workplace and a healthy workforce, training being one of the most important.

Health and safety training helps people acquire the skills, knowledge and attitudes to make them competent in the health and safety aspects of their work. It can include formal off-the-job training, instruction to individuals or groups, on-the-job coaching and written information. Refresher training and training in new techniques & systems should follow as appropriate.



The number of HSE prosecutions is rising every year and, in many cases, lack of training is a key factor in determining the outcome of a case. In addition to general breaches of legislation, under the Health & Safety at Work etc. Act 1974 for example, additional charges may be brought under specific legislation. A company was recently fined £4,000.00 plus costs specifically for not providing sufficient training before allowing an employee to use work equipment.

SWSC and RST have recently been working to improve the range of training topics available through ourselves and our training partners. This newsletter will hopefully give you a good indication of what is available, but we would still suggest that, no matter what your training requirements are, you give us a call. If we, or our partners, do not offer what you are looking for, we are almost certain to *"know a man who does."*

Construction Skills Training With SWSC

The construction industry has long recognised the training standards achieved by the former CITB, now known as "Construction Skills."

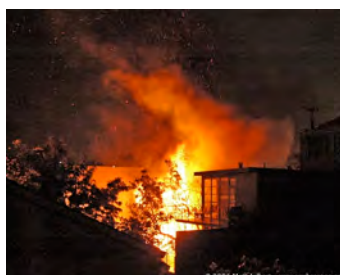
Two popular courses are the 5 day Site Manager's Safety Training Scheme (SMSTS) and the 2 day Site Supervisor's course (SSSTS). These are now available from SWSC.

The next course we are running is the Supervisor's course, commencing 17th September. Please call us to receive further details or to book delegates. The courses fill quickly, but if you miss this one you can still reserve a place on our next 2 day course, which is scheduled for November. The 5 day course is arranged according to demand, so if you wish to attend this, please advise us of your interest and we will arrange the course as soon as we have a suitable number of delegates. Prices are £395 for the 2 day course and £695 for the 5 day, although discounts may be available for block-bookings.

Grant aid is available for qualifying companies.

FIRE SAFETY TRAINING AND THE CDM REGULATIONS

Although there is a huge amount of legislation relating to fire safety in general, three lines in CDM 2007 may, if not adhered to, have severe consequences. Regulation 41(5) states *"Every person at work on a construction site shall, so far as is reasonably practicable, be instructed in the correct use of any fire-fighting equipment which it may be*



necessary for him to use."

We can advise on the measures you need to take regarding fire safety and arrange training for office and site based personnel. For further details, please contact these offices, where our colleagues in RST Consultancy will be pleased to assist with all aspects of fire safety management.

ASBESTOS AWARENESS TRAINING



The Control of Asbestos Regulations 2006 requires that everyone is suitably trained if they may, as a result of their job, come into contact with asbestos containing material (ACM).

There are three levels of training; *level 1: asbestos awareness training*, for those persons who are liable to disturb asbestos whilst carrying out their work; *level 2; training for non-licensable asbestos work*, for those who undertake planned work with asbestos which does not require a licence; and *level 3; training for*



licensable work.

We are able to carry out half-day (level 1) asbestos awareness training at your premises, according to your precise needs. We can also arrange, through our partners, training for non-licensable working with asbestos. Our next one day (level 2) course is on 25th September and is being held in Newport. Please contact us to reserve places, priced at £130 per delegate.

MANUAL HANDLING INJURIES ACCOUNT FOR 30% OF LOST TIME

Most responsible employers now understand the need to ensure that people are properly trained in safe manual handling techniques, especially where the risks are obvious, such as in the construction and manufacturing industries.

However, many employers fall short of the requirement to provide training to other, less obvious groups of people, such as office workers, cleaners, shop assistants etc. Although the weights of items being handled in these situations may be less than those encountered on site or in the factory, it is nevertheless essential that proper training is given.

SWSC can provide training courses at your premises, tailored to suit the environment and the precise needs of your employees.

The training course is around two hours in duration and certificates of attendance are issued. The price of the course is £250.00 and we can train up to fifteen delegates for this price.



EUROPEAN SAFETY WEEK

We would like to remind all clients that the main focus of European Safety Week 2008 (20-24th October) will be the effective use risk assessments to effectively manage health and safety in the workplace.

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In Brief

NEW SERVICES AVAILABLE FROM SWSC

SWSC have recently entered into partnerships with leading locally-based organisations, to offer an even more comprehensive service to our clients.

We are now pleased to offer a wide range of occupational health services through **Insync Corporate Health**, a leading provider of workplace health solutions.

Also available through our offices is access to employment law and HR specialists **P4B**. For further details or to obtain contact information for these organisations, please contact us.

